



COLTISHALL PARISH COUNCIL

Parish Clerk: Becky Furr
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Minutes of Coltishall Parish Council Meeting held on Tuesday 10th September 2024 at 6.30pm in Coltishall Church Rooms

Present

Vice Chair (and Chair of this meeting): John Haschak.

Councillors: Nicola Chaney, Hayley Sands-Moore, Michael Spinks, Michelle Thackham and Joanne Young.

Also, Becky Furr – Parish Clerk, Robert Oakes - Coltishall Allotment Association Chairman, District Councillor Jo Copplestone and four parishioners.

Public Participation

A parishioner enquired about the phone mast on the large recreation ground and asked if the parish council receives an annual income from it. The clerk confirmed that parish council does not, but did receive a one off payment when the contract was agreed.

Cllr Copplestone gave a report on local district matters and Cllr Whymark submitted a report on county matters which are available at the end of these minutes.

Main Meeting

1. Apologies for Absence

Apologies were ACCEPTED from Cllr Germany and County Cllr Whymark.

2. Co-Option

It was unanimously AGREED to co-opt Ewan Young. Cllr Young signed and ACCEPTED his Declaration of Office.

3. Declarations of interest and request for dispensations

Cllr Sands Moore and Cllr Thackham are tenants of Coltishall Allotments.

Cllr Chaney, Cllr Germany and Cllr Spinks are trustees of Coltishall Commons Management Trust.

4. Minutes

The minutes of the last Parish Council meeting held 2nd July 2024 were APPROVED and SIGNED as a true and accurate record.

5. Matters Arising

Nothing to report.

6. Planning Applications

- BA/2024/0265/HOUSEH – New vehicular entrance and driveway to existing dwelling. Formalising of entrance with hedging, gates and fence at Marlpit House, Belaugh Green Lane. NO COMMENT.
- 2024/2300 – Change of use from storage use (Class 3) on first floor to residential flat (Class 3) at the Fish Shop, 4 High Street. NO OBJECTION SUBJECT to there being adequate space that the roadway will not be blocked by cars.
- BA/2024/0289/HOUSEH - Replacement cover building to existing swimming pool at Orchard Hill 10 Wroxham Road. NO COMMENT.

7. Finance

a. Payments Received and NOTED		
Tenants	Allotment Rent	£30
Tenants	Allotment Security Deposit	£150

HMRC	VAT Claim	£387.74
b. Payments previously agreed and NOTED		
Chenery Drop and Go	Allotment Clear Up	£160
Joe Dix Foundation	Bleed Control Kit	£120.00
Norse Eastern Ltd	Grass Cutting	
	June	£899.03
	July	£899.03
	August	£899.03
Cliff Moate	Grounds Maintenance - July	£555.00
c. Payment APPROVED		
PKF Littlejohn	External Audit	£504.00
Becky Furr	Clerks Expenses for July & August	£171.59
Cliff Moate	Grounds Maintenance - August	£345.00
d. Payments for information only – previously agreed direct debits and standing orders		
B Furr	Clerks Salary for July and August	£2472.93
Norfolk Pension Fund	Clerks Pension for July and August	£817.24
HMRC	Tax for July and August	£423.19
EE	Clerks Mobile for July and August	£12.00
Wave	Allotment Water Bill	£123.63

8. Cllrs NOTED the conclusion of the external audit for 2023/24 (published on the website, noticeboards and circulated in advance of the meeting).

9. Coltishall Allotments

There is still half a plot to allocate. Mr Oakes will be meeting the tenant when they come back from holiday.

10. Parish Council Insurance 2024/25

It was AGREED to accept the renewal quotation from Clear Council. The clerk will update Zurich and Ansvar.

11. Highways and PROW matters

It was AGREED to make a public right of way application to Norfolk County Council to register the footpath between Church Close and Church Loke.

12. Wellbeing Champion Training

Cllr Sands Moore reported she had attended the above training and will be a point of safe contact for anyone to talk to about struggles with wellbeing. It was AGREED to advertise the Wellbeing Campaign on the Community Facebook page, noticeboards, parish council website and the Marlpit Village Magazine.

13. Policies and Procedures

The disciplinary and grievance procedures and the pension policy were APPROVED.

14. SAM2 camera

Cllr Haschak gave an overview of the historical issues with the SAM2 camera. These seemed to be ironed out when Westcotec agreed to replace the machine and batteries, however since the software update in July, the data doesn't seem to correspond with previous data. Ms Graysmark, whom downloads the data, was invited to speak and report on her findings. It was AGREED the clerk will contact Norfolk County Council, who co-funded the machine to raise awareness of the difficulties we are having again. In the meantime Ms Graysmark will continue to monitor the data.

15. Item for the next agenda

Community event for VE Day 80th Anniversary on Thursday 8th May 2025

16.Clerk's Employment

The clerk's annual increment from 25th July 2024 (Scale 30 of Local Government Services Pay) was NOTED. It was AGREED Cllr Thackham and Cllr Germany will carry out the clerk's annual appraisal.

17.Next Meeting

The date of the next parish council meeting is on **Tuesday 1st October 2024** at 6.30pm in the Church Rooms, Rectory Road.

Meeting closed at 7.13pm.

News from Norfolk County Council

As of 30th August 2024, Norfolk and Suffolk have been declared a 'Restricted Zone and an Infected Area' with regards the bluetongue virus. Essentially no animals, who could be affected by bluetongue, can remove out of this area 'except under the authority of a licence'. I have attached the full details from DEFRA.

A devolution deal for Norfolk is currently on hold following the King's Speech. The English Devolution Bill is making its way through Parliament and will make devolution the default setting longer term. Norfolk County Council will continue discussions to see what form this will take for us.

Following the government's announcement that only those on Pension Credits will receive Winter Fuel Allowance it is important to see if you qualify. The Allowance was introduced by Gordon Brown in 1997 but will end for many this winter, with nearly 31000 people in Norfolk affected. To find out if you can claim pension credits go to:<https://www.gov.uk/pension-credit-calculator> or just search for 'pensioncredit calculator'.

Hope to see you next month.

Take care

Cllr Fran Whymark