



COLTISHALL PARISH COUNCIL

Locum Parish Clerk: Sue Marsh
Tel: 07353 095562
Email: clerk@coltishall-pc.gov.uk

Minutes of Coltishall Parish Council Meeting held on Wednesday 4th March at 6.30pm in Coltishall Church Rooms

Present

Chair: Cllr R Germany, Vice Chair: Cllr J Haschak

Councillors: Cllr M Spinks, Cllr H Sands-Moore, Cllr G Young and Cllr J Baxter

Also, Sue Marsh – Locum Parish Clerk, Robert Oakes - Coltishall Allotment Association Chairman,
District Councillor Jo Copplestone, County Councillor Fran Whymark and 10 members of the public

Public Participation

District Councillor Jo Copplestone and County Councillor Fran Whymark read out their reports, and these can be found at the bottom of these minutes. No other questions were asked

Main Meeting

1. Apologies for Absence

Apologies received and approved from Cllr N Chaney and Cllr E Young

2. Declarations of interest and request for dispensations

Cllr Germany and Cllr Sands Moore are tenants of Coltishall Allotments.

Cllr Chaney, Cllr Germany and Cllr Spinks are trustees of Coltishall Commons Management Trust.

3. Minutes

The minutes of the last Parish Council meeting held on 4th February 2026 were APPROVED and SIGNED as a true and accurate record.

4. Matters Arising

None

5. To consider co-option to fill the vacancies on the council

Nonattendance, so not co-opted

6. Financial Statement

a.

a. Payments received and NOTED - none		
b. Payments APPROVED		
Staff costs and expenses	Clerk, village hall staff and expenses	£4,290.64
C & C Construction	Clear Allotments	£414.00
RG Services	Remove Tree	£580.00
CHRGs Ltd	HR Advice and report	£2,070.00
Campbell Jones	SAM 2	30.00
Broadland DC	Emptying Bins	£296.40
MG Fencing	Installing toilet	£3,500.00
Long water Gravel	Type 1 aggregate for carpark	£372.60
Peter Croot	Tree Warden Expenses	£37.20

c. Payments for information only – previously agreed direct debits and standing orders		
EE	Clerks Mobile	£6.88
Scribe	Accounts Package December	£44.40

7. Planning

To consider a response to any current planning applications including those received after the agenda was published

No planning applications

2025/2641 St John's close was discussed, no evidence that conditions were not being adhered to

8. Asset Management

a. Allotments – The allotment AGM has been set for 26th March 2026. It was agreed to purchase a new Summer House for the allotments using CIL monies and any donations raised to be paid back into council funds.

b. To receive an update on the village hall including new signage. It was confirmed that both the new groundsman and village hall manager had settled in well. It was agreed to put new signs up on the village hall.

c. To receive an update on the cricket nets. It was confirmed that extra fencing would be installed from the bottom of the existing nets to ground level. It was also confirmed that a cherry picker will be used to reinstate any missing ties on the netting, plus additional extra ties, but this could not be dealt with until the ground was drier.

9. Highway and PROW matters

Potholes were mentioned and they would be reported

10. To discuss the Church Clock

It was agreed to donate £2,000.00 towards the cost of repairs.

11. To consider a new website provider

It was agreed to move to a new provider

12. To consider whole council training

It was agreed that whole council training should be booked, clerk to organise

13. Governance

The following policy documents were adopted:

- Standing orders
- Financial Regulations
- Code of Conduct
- Risk Management
- Data Protection

14. Items for inclusion on the next agenda

- Jaguar House

The meeting closed at 7.30 pm.

News from Broadland District Council- March 2026.

Broadland councillors are considering our budget for next financial year, we received a disappointing three-year provisional Local Government Finance Settlement, as Government shifts funding away from areas such as Broadland, towards areas of higher deprivation. Despite this, the administration has decided to freeze level of Broadlands council tax at the same level as last year by drawing on reserves, which will be a relief to households.

The Greater Norwich authorities, Broadland District Council, Norwich City Council and South Norfolk Council, working with Norfolk County Council, are preparing to review the Greater Norwich Local Plan (GNLP) which was adopted in March 2024.

This upcoming review is prompted by national planning reform and the government's new method for calculating housing need, resulting in higher housing targets. In addition, the government has introduced a new plan-making system, which changes the way local plans are prepared. Starting the review now will help the councils to retain control over where growth happens in the longer term, ensuring new developments are accompanied by the necessary infrastructure, environmental protections, and community benefits.

The review will also focus on the delivery of new strategic settlements. The early identification of possible, sustainable sites for new settlements could reduce the pressure for additional housing allocations in villages and towns. As part of the early preparation stage, before the review of the GNLP begins, the Greater Norwich authorities have opened a 'Call for Sites' running from 9 February 2026 until 23 March 2026.

As this is evidence gathering rather than a consultation, there is the possibility that the call for sites may reopen later in the year. Landowners, developers, and other interested parties are invited to submit sites that may be suitable for housing, employment or other uses.

Kind regards, Cllr. Jo Copplestone

Cllr.jo.copplestone@southnorfolkandbroadland.gov.uk